

End Semester/Reappear (Semester VII) Examination December, 2024

Programme: BALLB

Course: Life Skills & Development

Course Code: 24F.431

Enrolment no. _____

Full Marks: 70

Time: 3 Hrs.

Q.No.	Questions	CO	Bloom Taxonomy Category	Marks	
Section I					
1	Short Answer type questions.				
a	Explain how interpersonal skills helps in networking. or	CO1	Understand	4 x 5 = 20	
	Define the following terms: i. Self -Exploration ii. Self- Management .	CO1	Understand		
b	How does facial expression make communication easier? or	CO2	Understand		
	What are the differences between downward communication and upward communication?	CO2	Understand		
c	How one can cope up with one's stress? What are the golden principles of stress -free living. or	CO1	Understand		
	Explain the key to good time management.	CO1	Remember		
d	Explain listening and communicative skills. or	CO1	Remember		
	Explain leadership in organization.	CO1	Understand		
Section II					
Long Answer type questions.					
2	State the non-verbal codes used to show: (a) Raising eyebrow (b) holding one's forehead with one's hand (c) Looking at watch again and again (d) Putting one's hand inside one's pocket. or	CO2	Analyze	3 x 10 = 30	
	Discuss the essential elements of a presentation.	CO2	Remember		
3	Career planning involves many stages. Describe the various stages of career planning. or	CO3	Analyze		
	Discuss the specific leadership styles practiced in organization.	CO3	Analyze		
4	Describe the characteristics of prudent time managers. or	CO1	Remember		
	Explain management skill pyramid.	CO1	Remember		
Section III					
Application based questions					
5	Producers and managers are important, but leaders are vital to lasting organizational success. Give your opinion. or	CO4	Evaluate	1 x 20 = 20	
	Bring out the difference between leadership and managership. Bring out the difference between a leader and a manager	CO4	Analyze		

At the end of the course, a student will be able to understand:

CO1: Able to promote mental well-being and competency among students so that they can face the realities of life.

CO2: Helps them to remain positive, so as to protect themselves.

CO 3: Being able to promote healthy and meaningful social relationships.

CO 4: Learning and applying job communication skills.